

Currently accepting U.S. Passport applications BY APPOINTMENT ONLY



City Hall: Administrative Services Department

291 N. Main St., Porterville, CA 93257

9:00 a.m. — 3:00 p.m.

Monday through Friday

Call (559) 782-7441 to schedule your appointment



YOU MUST HAVE THE FOLLOWING COMPLETED BEFORE YOUR APPOINTMENT OR YOU WILL NEED TO RESCHEDULE:

- Completed Application (*black ink only*)
- Valid I.D. (and a clear copy* of I.D. front and back on same side, one I.D. per page)
- Passport Photo
- Original Certified Birth Certificate or Naturalization Certificate and a clear copy* (*original documents and copy must be mailed with application*)
- Check/Money order ONLY for passport fee, made payable to the U.S Dept. of State**
- Check/Money order or cash for execution fee, payable to City of Porterville**
- All persons applying must be present (*parents or legal guardians must accompany minors*)
- Each person applying must have their own appointment

***We can make copies for \$0.15 each, but we are not taking pictures at this time**

PASSPORT FEES

U.S Passport Book	Passport Fee Check or money order only, payable to the <u>U.S. Dept. of State</u>	Execution Fee Cash, check or money order payable to <u>City of Porterville</u>
Adult (age 16 and over)	\$110	\$35
Minor (under age 16)	\$80	\$35
U.S. Passport Card		
Adult (age 16 and over)	\$30	\$35
Minor (under age 16)	\$15	\$35

PLEASE BE ADVISED: THE DEPARTMENT OF STATE IS EXPERIENCING A FOUR MONTH BACKLOG IN PROCESSING APPLICATIONS. THERE IS NO EXPEDITE OPTION AT THIS TIME.